




SCOPE OF WORKS FOR PROVISION OF SAFETY PRESCRIPTION GLASSES FOR A PERIOD OF THIRTY (36) MONTHS

Revision¹: 0.1 see legend at bottom of page

Revised date:

NAME	TITLE	Empl. no	SIGNATURE	DATE
COMPILED - RECOMMENDATION				
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APPROVAL TO PROCEED				
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Comments:				

¹ Revision Legend:

0.n = Draft,

1= Final version

Thus, first draft = 0.1, second draft = 0.2, etc., and final approved = 1.0

Should the final be revised for whatever reason the revision would be 1.1 etc.

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Scope Of Works

1. Background and Present Situation

Foskor (Pty) Ltd Acid Division is located in Richards Bay, Kwazulu-Natal. In the coastal city of uMhlathuze, in the area known for its huge industrial development and harbor export facilities.

The Company produces Phosphoric Acid from Phosphate Rock that is mined at Phalaborwa and transported to Richards Bay for processing and Granular based Fertilizer.

The company complies with the Occupational Health and Safety Act 85 of 1993 in that as per Duty of the Employer, Employer has to take reasonably practicable steps to ensure the Health and Safety of its employees at all times.

In terms of the Occupational Health and Safety Act 85 of 1993 the employer has a responsibility to provide his/her employees with PPE (Safety Prescription glasses) forming part of PPE.

Latest revisions or amendments of the listed codes and specifications are applicable to this contract:

2. Legislation, Standards and Codes of Practice

All work listed in this scope of work shall be completed in accordance with the specifications and codes listed below. It is the responsibility of the Tenderer to be in possession of the latest standards and codes as listed above in the execution of this project.

Number	Title / Description	Revision
Act 85 of 1993	Occupational Health and Safety (OHS Act)	Latest
ISO 9001:2015	Quality Management Systems	Latest

3. Foskor Specifications

It is the responsibility of the Tenderer to be in possession of the latest standards and codes of practice related to Foskor Richards Bay. In the event of contradiction of the specification and legislation, standard and code of practices, the most stringent specification must take precedence.

4. Project Requirements

This document defines the scope of work for the supply of safety prescription glasses for Foskor Richards Bay:

Minimum: A Track record or references of work completed as per scope. The supplier has to be a qualified optometrists and registered with the Health Professions Council of South Africa (HPCSA)

The service provider must be based in Richards Bay.

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4.1 Service Specifications

The following are typical services / duties to be performed by the Service Provider:

- 4.1.1 Perform eye test**
- 4.1.2** As per outcome of the eye test supply the recommend the lenses
- 4.1.3** The lenses may vary from Single Vision, Single Vision High Powers, Bifocal and Multifocal. The lenses attached to frame may be tinted or non-tinted.
- 4.1.4** The frame specification as a standard is the: Infield OPTOR PLUS Smoke PC AF AS UV (including adaptor) with a safety case.
NB: No other frame is to issued deviating from this will result in non-payment to supplier.

4.2 Duration of Tender

The Tender will be awarded for 36 months (3 years)

5. Invoicing and Payment

Payment will be made by Foskor (Pty) Ltd, 30 (Thirty) days from the date of the Tenderers' approved statement.

The invoice shall be approved in accordance with the provisions of Foskor (Pty) Ltd.'s terms and conditions.

The invoice submitted is to be in a format acceptable to Foskor (Pty) Ltd and needs to contain the following minimum information:

- Company details, registration number and VAT registration number
- Purchase Order no & Date of Invoice
- Detailed description of work done to date
- Value of the current claim and work done (excl. VAT)
- VAT charged

6. SHREQ Requirements

The successful Tenderer will be required to comply and ensure continuous compliance with Foskor standards and national regulations:

- Compliance with COP6 (Contractor Management).
- Compliance and signing of Section 37(2) Agreement in terms of the OHS Act No.85 of 1993 at the Foskor (Pty) Ltd Safety Department.
- Compliance with Legislation requirements which include the OHS Act, NEMA (National Environment Management Act) and other relevant applicable Legislation.
- Submit and continuously update Safety File.
- A contractor submitting a comprehensive task-based risk assessment

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Please provide a list of work done on contract of which the Scope of Works is like the one described in this document (or attach references)

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8. Annexure A: Bill of Quantities (BOQ)

No	Description	UOM	Qty	Rate
1	Eye Test	Each		
	1.1 Consultation per employee	Each		
2.	Lenses: Non-Tinted			
	2.1 Single Vision	Each		
	2.2 Single Vision High Powers	Each		
	2.3 Bifocal	Each		
	2.4 Multifocal	Each		
3	Lenses: Tinted			
	3.1 Single Vision	Each		
	3.2 Single Vision High Powers	Each		
	3.3 Bifocal	Each		
	3.4 Multifocal	Each		
4	Frame: Infield Optor Plus Smoke PC AF AS UV (Including Adaptor and Safety Case). Material of construction: Xylex. Identification: GA166FTCE Technology: Soft Flex Fit Adjustability: Yes Colour: Smoke	Each		